

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

March 10, 2015

CALENDAR

Mar	10	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Mar	10	immediately following	Executive Session, J.C. Rice Educational Services Center
Mar	10	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Mar	17	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Mar	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	14	7:00 p.m.	Regular Board Meeting, Roosevelt Elementary School

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.
- E. STUDENT RECOGNITION
Memorial Wrestling Team
- F. DEPARTMENT SPOTLIGHT
Building Services
- G. MINUTES - February 24, 2015 - Public Work Session
February 24, 2015 - Regular Board Meeting
- H. TREASURER'S REPORT

Consideration of Claims

Extra-Curricular Purchase - The Business Office seeks Board approval of extra-curricular purchase requests.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

Energy Education Annual Report

I. OLD BUSINESS

Board Policy IKEA – The administration recommends approval of a waiver of the testing provision in Board Policy IKEA for spring 2015, as initially presented at the Board’s February 24th meeting.

J. NEW BUSINESS

Grant Approval – The administration recommends Board approval for the submission of a grant application to Indiana Department of Education for district-wide K-2 Literacy Early Intervention.

Grant Update Report – The administration presents the bi-monthly grant submission and award update.

Overnight Trip Request – The administration seeks Board approval of overnight trip requests.

K. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

L. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

M. ADJOURNMENT

ELKHART CENTRAL HIGH SCHOOL ATHLETIC DEPARTMENT
1Blazer Blvd. Elkhart, Indiana 46516
574-295-4720

DATE: February 23, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Brian Buckley, Elkhart Central Athletic Department
RE: Donation Approval

The Elkhart Central athletic department received a generous donation of \$700.00 to be used for the swimming program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Heath and Hospital Corporation of Marion County
6900 S. Gray Road
Indianapolis, IN 46237

ELKHART CENTRAL HIGH SCHOOL ATHLETIC DEPARTMENT
1Blazer Blvd. Elkhart, Indiana 46516
574-295-4720

DATE: February 23, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Brian Buckley, Elkhart Central Athletic Department
RE: Donation Approval

The Elkhart Central athletic department received a generous donation of \$500.00 to be used for the football program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Eric Irions
51217 Maplewood Dr.
Elkhart, IN 46514-6208



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ELKHART CENTRAL HIGH SCHOOL
Elkhart Community Schools
One Blazer Boulevard, Elkhart, IN 46516-4565
(574) 295-4700 / 4712 fax
www.elkhart.k12.in.us

DATE: February 23, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Frank Serge, Principal
Ted Elli, Dept Chair IT
RE: Donation Approval

A monetary donation has been given to the Elklogics Robotics Team # 2867 at Elkhart Central High School. This donation will be used to help fund the Robotics Team and its endeavors. The total of the donation is \$1,000.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

LaVanture Products
Attn: Richard LaVanture
22825 Gallatin Way
Elkhart IN 46515



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ELKHART CENTRAL HIGH SCHOOL
Elkhart Community Schools
One Blazer Boulevard, Elkhart, IN 46516-4565
(574) 295-4700 / 4712 fax
www.elkhart.k12.in.us

DATE: February 27, 2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Frank Serge, Principal
Ted Elli, Dept Chair IT
RE: Donation Approval

A monetary donation has been given to the Elklogics Robotics Team # 2867 at Elkhart Central High School. This donation will be used to help fund the Robotics Team and its endeavors. The total of the donation is \$1,000.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Flexco Products
2415 Bryant St
Elkhart IN 46515



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CLEVELAND ELEMENTARY SCHOOL
Elkhart Community Schools
53403 County Road 1 North, Elkhart, IN 46514-9754
(574) 262-5580 / 5582 fax
www.elkhart.k12.in.us

Date: February 26, 2015

To: Dr. Robert Haworth, Superintendent
Elkhart Community Schools Board of School Trustees

From: Ms. Martha Strickler
Principal

RE: Donation Approval
University of Notre Dame

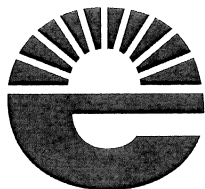
On behalf of Cleveland Elementary School, I am requesting Elkhart Community School's Board of School Trustees approve the acceptance of a donation in the amount of \$800.00 from the University of Notre Dame. The donation is in response to Cleveland's partnership with the University of Notre Dame in a longitudinal study aimed at identifying skills that are most important for future math success among elementary students. This year the study included students in second, third, and fourth grades.

The donation is being applied to Cleveland's Extra Curricular Funds for Student Activities to support future academic activities/clubs for students.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Ms. Nicole McNeil
NFS Project Director
CLAD Lab/B20 Haggard Hall
University of Notre Dame
Notre Dame, IN 46556-5612

Respectfully,
Martha Strickler
Principal
Cleveland Elementary School



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ELKHART MEMORIAL HIGH SCHOOL
Elkhart Community Schools
2608 California Road, Elkhart, IN 46514-1222
(574) 262-5600 / 5625 fax
www.elkhart.k12.in.us

DATE: February 23, 2015
TO: Dr. Rob Haworth
Board of School Trustees
RE: Donation Approval

We are in receipt of an extracurricular donation in the amount of \$750.00 for the girls/boys track team. This donation will go towards the purchase of team sweats, team shirts, shoes, equipment, and other miscellaneous costs associated with this program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Patrick Industries, Inc.
107 West Franklin Street
P.O. Box 638
Elkhart, IN 46515

Thanks,

Jacquie Rost
Elkhart Memorial High School, Athletic Director

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

February 24, 2015

Hawthorne Elementary School, 501 W. Lusher Avenue, Elkhart – 5:30 p.m.

Board Members
Present:

Carolyn R. Morris
Glenn L. Duncan
Susan C. Daiber

Karen S. Carter
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

ECS Personnel Present:

Shawn Hannon
Doug Hasler
Rob Haworth
John Hill

Brad Sheppard
Doug Thorne
Denise Wappes
Bob Woods

The Board heard presentations from Shawn Hannon, senior director of communication & data, and Denise Wappes, supervisor of assessment & data, regarding legislative changes to ISTEP and steps taken by the district to prepare for them; from John Hill, assistant superintendent for instruction, and Brad Sheppard, director of secondary instruction, regarding a waiver to Board policy IKEA; and from Doug Hasler, executive director of support services, regarding bond refunding and the 2015 budget update. The Board discussed School Choice; new IUSA Executive Director; legislative update; and the agenda for the regular Board meeting.

The meeting adjourned at approximately 6:35 p.m.

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Time/Place

Roll Call

Topics
Discussed

Adjournment

Signatures

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
February 24, 2015

Hawthorne Elementary School, 501 W. Hively Avenue, Elkhart – 7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr
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Roll Call

Absent: Douglas K. Weaver

President Carolyn Morris called the regular meeting of the Board of School Trustees to order.

Call to Order

The 15-member Hawthorne Roots of Rhythm Performance Drummers from the Drum2Change program led the Pledge of Allegiance, followed by a short musical presentation.

Pledge/
Special
Presentation

Mrs. Morris discussed the invitation to speak protocol.

Protocol

Superintendent’s Student Advisory Council (SSAC) representatives from both high schools were welcomed and introduced themselves. Alexandria Brown-Anderson, a senior from Central High School involved in student council, class officers, and the student hunger drive. Upcoming events at Central include: mock exams; spring concert March 20th; dance marathon; the Sadie’s Hawkins dance March 14th; and boys swimming will be going to state competition. Mitchell Crothers, a sophomore from Memorial High School reported the SSAC is sponsoring a food drive for Church Community Services and holding a 3-on-3 basketball tournament with a 20-can admission per team in conjunction with the food drive; reported two wrestlers placed well at the state wrestling finals in Indianapolis last weekend; and the beginning of spring sports.

SSAC
Representatives

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): a Cello valued at \$500.00 from Debra Hughes to the Music Department of ECS; media equipment valued at \$1,774.98 from Chris Sanchez to the Central Media Center; \$4,500 for the wrestling program from Tia Burke to the Central Athletic Department,; \$1,000.00 from David and Deborah Beaverson and \$500.00 from Rich and Babette Boling to the Memorial athletic department to support girls/boys track program needs; hats, scarves and gloves for the Roosevelt STEAM Academy from Centier Bank; and \$300.00 from Rich and Babette Boling to West Side Middle School for ISTEP t-shirts.

Gift Acceptance

Ted Foland, energy education specialist, gave the Energy Report for Hawthorne Elementary. During the audit held on February 20, 2015, 84% of the overall building received a "Thanks for Saving Energy"; cost avoidance for 2015 was a building best at 31.8%, valued at over \$38,400. From September 2009 to current, Hawthorne's overall cost avoidance is 26.1%, valued at \$164,000

Energy Ed Report

Mary Teeter, principal of Hawthorne Elementary School, introduced her staff and thanked Dawn Ashton for her leadership with the Drum2change program. She highlighted a variety of the extra-curricular activities including Roots of Rhythm, sports, robotics, oratorical, student council and crossing guards. She praised the level of involvement of both parents and teachers. Reported on the 53 fewer office referrals this year compared to last year as a result of the Positive Behavior Intervention Support Team.

Hawthorne Building Report

By unanimous action, the Board approved the following minutes:
February 10, 2015 – Public Work Session
February 10, 2015 – Regular Board Meeting
February 17, 2015 – Public Work Session

Approval of Minutes

By unanimous action, the Board approved payment of claims totaling \$6,463,538.09 as shown on the February 24, 2015, claims listing. (Codified File 1415-96)

Payment of Claims

The Board received a financial report for the period January 1 – January 31, 2015 and found it to be in order.

Financial Report

Doug Hasler, executive director of support services, reported the following fund loans were made on January 30, 2015: \$305,000.00 to Debt Service Fund from General Fund; and \$4,400,000.00 to Debt Service Fund from Capital Projects Fund.

Fund Loans

Mr. Hasler presented an update on the 2015 budget approval, noting the total tax rate for Elkhart Community Schools will be \$1.2352 (per \$100 of taxable assessed valuation). This tax rate is less than the 2014 rate of \$1.2861, which fulfills our commitment the tax rate will not increase in 2015 even with the approval of our two referendum questions.

Budget Update

By unanimous action, the Board approved an extracurricular purchase of a 55" wall mount television for the Central Choir in the amount of \$1,202.90.

Extra Curricular Purchases

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. In response to Board inquiry, Doug Hasler informed the Board the fundraiser request from Mary Beck Elementary tabled at the last meeting, has been withdrawn. (Codified File 1415-97)

Fundraiser Approval

By unanimous action, the Board approved the 2015-2016 Board of School Trustees meeting schedule, as initially presented at the board's February 10 th meeting. (Codified File 1415-98)	2015-2016 Board Meeting Schedule
By unanimous action, the Board approved proposed revisions to Board Policy DJA, Purchasing Authority and Bidding Requirements, as initially presented at the board's February 10 th meeting.	Board Policy DJA
The Board heard the proposed wavier to Board Policy IKEA, Transfer and Recognition of Credits, for initial consideration.	Board Policy IKEA
By unanimous action, the Board confirmed the submission of a grant from North Side Middle School to CPEG Northern Indiana Project Lead the Way. (Codified File 1415-99)	Grant Acceptance
By unanimous action, the Board approved overnight trip requests for wrestlers from Central and Memorial to travel to Indianapolis on February 20, 2015, to compete in the state finals competition and Central's Boys Swimming to travel to Indianapolis on February 27, 2015 to compete in the state finals competition.	Overnight Trip Request
By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the February 24, 2015 listing. (Codified File 1415-100)	Conference Leaves
By unanimous action, the Board approved the following personnel recommendations of the administration:	Personnel Report
Resignation of certified employee Connie Rhodes, special education at Roosevelt, effective on 6/5/15	Certified Resignation
Regular employment for the following four (4) classified employees, who have successfully completed their probationary periods, on dates indicated: Kimberly Allen - bus driver unassigned at Transportation 2/17/15 Brook Bevan - food services at Bristol, 2/10/15 Janice Borgman - food services at Osolo, 2/17/15 Cordelia Brown - food services at Memorial , 2/17/15	Classified Employment
Resignation of the following four (4) classified staff members effective on dates indicated: Kutrina Butler - paraprofessional at Tipton, 2/17/15 Traci Pace - food services at Pierre Moran, 2/12/15 Bethany Reed - food services at North Side, 2/12/15 David Peete - custodian at Memorial, 2/20/15 Christian Sutton - custodian at Central, 2/23/15	Classified Resignation

<p>Retirement of the following three (3) classified employees, Terrance Deshone - bus driver unassigned at Transportation, with 25 years of service Lester Prout - paraprofessional at Central, with 11 years of service Vicki Shoemaker - registered nurse at West Side, with 18 years of service</p>	<p>Classified Retirement</p>
<p>Medical leave of absence for the following two (2) classified employees: Lula Williams - food service at Pierre Moran, beginning 2/17/15 and ending on 6/4/15 Jennifer Russell - bus driver at Transportation, beginning 3/2/15 and ending 3/2/16</p>	<p>Classified Medical Leave</p>
<p>Voluntary leave of absence for the following two (2) classified employees: Georgi Simeonov - bus driver unassigned at Transportation, beginning 3/6/15 and ending 9/7/15 Mila Simeonova - bus driver at Transportation, beginning 3/6/15 and ending 9/7/15</p>	<p>Classified Voluntary Leave</p>
<p>By unanimous action, the Board approved the recommendation from Superintendent Haworth for Shawn Hannon to pursue Superintendent licensure.</p>	<p>From the Superintendent</p>
<p>Board President Carolyn Morris presented comments as a result of the presentation of Rise Above the Mark at the Lerner on February 19th, there has been discussion of starting a local chapter of the Indiana Coalition for Public Education.</p>	<p>From the Board</p>
<p>The meeting adjourned at approximately 8:00 p.m.</p>	<p>Adjournment</p>

APPROVED:

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

-absent-
Douglas K. Weaver, Member

Signatures

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 5, 2015

TO: Dr. Haworth
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Genesis Extra Curricular Fund	February Genesis Publication	\$750.00

Elkhart Memorial High School
Extra Curricular - PURCHASES over \$500.00

<u>DATE</u>	<u>ACCOUNT</u>	<u>PURCHASE</u>	<u>AMOUNT</u>
3/4/2015	Genesis	February Genesis publication	\$750.00



Mark Tobolski

Elkhart Community Schools

Proposed School Fundraising Activities

March 10, 2015 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Eastwood Student Council	Hat Day. Students will pay \$1.00 to wear their hat during school hours. Proceeds will be given to the World Wildlife Federation.	4/24/2015	Kelly Kielce
Central Orchestra	Students will take orders for popcorn, chocolates, cheese and sausage from a brochure. Proceeds will go into student's accounts for a trip to New York City in the Spring of 2016	3/5/2015-3/16/2015	Kyle Weirich
Memorial Girls Tennis Team	The girl's tennis team will have a Nelson's Chicken BBQ at County Line Road and Old US 20. Proceeds will be used for uniforms and court time.	3/21/2015	Alex Holtz
Memorial Baseball Team	Team members will sell cards with discounts to various restaurants in the area. Cards will sell for \$20.00 each. Proceeds will be used to purchase hoodies, T-shirts, socks, hats, and other items for the players.	3/21/2015-3/28/2015	Scott Rost
Life Program	A Hacienda Give Back Fiesta night will be held at Easy Shopping Place where a portion of the sales will be given to the Life Program. Proceeds will be used for a celebration of student accomplishments at the end of the school year.	3/31/2015	Scherri Ontiveros



DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL / ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: 

EXPLANATION OF GRANT:

The grant is for district-wide K-2 Literacy Early Intervention. It may be used to cover facilitators of professional development, materials that support the CORE reading series, additional materials to support Journeys, other intervention materials and assessments. 2014 ISTEP + and IREAD pass rates must justify the need for the grant support.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED <input type="text" value="3/5/2015"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>

SUSTAINABILITY PLAN:

Many of the covered items are long-term use items. Further need for items or professional development costs will be addressed as needed in the future.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Support of Professional Development, curriculum support and materials.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Jean Creasbaum and Kim Boynton

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

Board of School Trustees Grant Submission and Award Update

March 10, 2015

Grant Title	Grantee Organization	Award Status	Amount of Award
Awarded Grants			
Project CLICK (Mary Daly)	Elkhart Education Foundation	Grant Received 1/28/2015	\$4,800.00
MobyMax Initiative (Bristol)	Elkhart Education Foundation	Grant Received 1/28/2015	\$2,781.00
ECS First Tech Challenge Robotics Team Initiative (North Side)	Elkhart Education Foundation	Grant Received 1/28/2015	\$1,000.00
Private Lesson Scholarship Program (North Side)	Elkhart Education Foundation	Grant Received 1/28/2015	\$750.00
Private Lesson Scholarship Program (West Side)	Elkhart Education Foundation	Grant Received 1/28/2015	\$750.00
Art Reach Mentoring (Central High School)	Elkhart Education Foundation	Grant Received 1/28/2015	\$1,000.00
Heart Healthy Fitness Night (West Side)	Elkhart Education Foundation	Grant Received 1/28/2015	\$755.00
Going Green in E-8 (Riverview)	Elkhart Education Foundation	Grant Received 1/28/2015	\$621.00
National Association of School Psychologist Annual Meeting	Indiana Youth Professional Development	Grant Received 2/3/2015	\$1,500.00 *(2 grants for \$750.00 awarded)
ElkLogistics Team Member Reimbursement	Perkins Grant Indiana First	Grant Received 2/26/2015	\$3,400.00
Marching Band and Percussion Instruments (Central High School)	Elkhart County Community Foundation	Grant Received 11/21/2014	\$6,000.00
Total 1/27/2015			\$263,285.00
Total 1/27/2015-3/10/2015			\$23,357.00
Total 3/10/2015			\$286,642.00
Approved Grants (Funds Approved) *Annual District Grant Applications for Program Funding (Title, Department of Education, Special Education)			
Total To Date 3/10/2015 *2014-2015 School Year			\$8,392,384.95
Pending Notification			
IDOE Excellence in Education	Indiana Department of Education		
PEP Engineering Materials	Kiwanis		
True Value Painting A Brighter Future	True Value Foundation		
Sow It Forward	Kitchen Gardens International		
Innovation Grant Career Camp	United Way		
North Side Project Lead the Way	Project Lead the Way, Inc		
Grants Not Received			
Private Lesson Subsidy-MHS	Elkhart Education Foundation		
WSMS Art classroom iPads	Elkhart Education Foundation		
NSMS Ceramic Supplies	Elkhart Education Foundation		
MHS AP iPads	Elkhart Education Foundation		
MHS Guidance Counselor iPads	Elkhart Education Foundation		
Smart Boards MHS Art	Elkhart Education Foundation		
Feeser Super Trip to Henry Ford Museum	Elkhart Education Foundation		

Board of School Trustees Grant Submission and Award Update

March 10, 2015

Feeser 5 th and 6 th grade guitar class	Elkhart Education Foundation		
Monger 2 nd and 3 rd grade reading	Elkhart Education Foundation		
Central Art Club	Elkhart Education Foundation		
Withdrawn or Not Submitted			

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Area Career Center

Class/Group: Skills USA

Number of Students: 99

Date/Time Departing: April 10, 2015 @ 7:00 AM

Date/Time Returning: April 11, 2015 @ 11:00 PM

Destination: INDIANA State Fairgrounds INDIANAPOLIS IN
City State

Overnight Facility: Crowne Plaza Hotel

Mode of Transportation: School Bus

Reason for Trip: Compete in Skills USA Technical Contests.

Names of Chaperones: see attached list

Cost per Student: \$ 83.00

Describe Plans for Raising Funds or Funding Source: class extra curricular Act Fees

Plans to Defray Costs for Needy Students: _____

Are Needy Students Made Aware of Plans? yes

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 3/3/15

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: [Signature] Date: 3/5/15

Approved by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Memorial and Elkhart Central

Class/Group: ElkLogics Robotics

Number of Students: 25

Date/Time Departing: Small group: March 12th, ^{after school} 5pm Main group: March 13th, 5:15am

Date/Time Returning: March 14th, 8:45pm

Destination: Kokomo Memorial Gym, Kokomo, IN

Overnight facility: Courtyard Marriott, Kokomo, IN

City State

Mode of transportation: Activities busses

Reason for trip: Competing in FIRST Robotics Competition Kokomo District Event

Names of chaperones: Nick Seidl, Ted Elli

Cost per student: \$35 to attend, plus around \$25 for meals

Describe Plans for Raising Funds or Funding Source: Collecting \$35 from students, plus money in extra-curricular account from grants/donations

Plans to defray costs for needy students: Supplement using money in extra-curricular account

Are needy students made aware of plans? Yes, they have been told to speak with Mr. Seidl or Mr. Elli privately to make arrangements

Signature of Teacher/Sponsor:

Signature of Principal:

Date: 2/23/15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:

Date: 2/25/15

Approval by Board:

(All overnight trips require prior approval by Board Policy IICA.)

November 11, 2009

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Memorial and Elkhart Central

Class/Group: ElkLogics robotics

Number of Students: 25

Date/Time Departing: Small group: March 19th, 5pm. Main group: March 20th, 5:30am

Date/Time Returning: March 21st, 9:15pm

Destination: Cordova Recreational Sports Center, Purdue University, West Lafayette, IN

Overnight facility: Best Western, Lafayette, IN City State

Mode of transportation: Activities busses

Reason for trip: Competing in FIRST Robotics Competition Purdue District Event

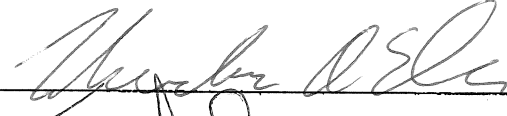
Names of chaperones: Nick Seidl, Ted Elli

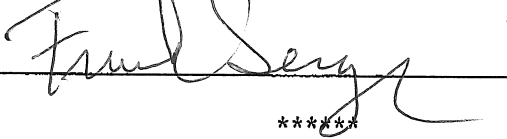
Cost per student: \$35 to attend, plus around \$25 for meals

Describe Plans for Raising Funds or Funding Source: Collecting \$35 from students, plus money in extra-curricular account from grants/donations

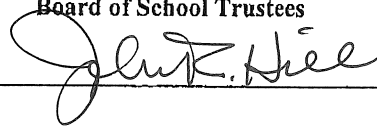
Plans to defray costs for needy students: Supplement using money in extra-curricular account

Are needy students made aware of plans? Yes, they have been told to speak with Mr. Seidl or Mr. Elli privately to make arrangements

Signature of Teacher/Sponsor: 

Signature of Principal:  **Date:** 2/23/15

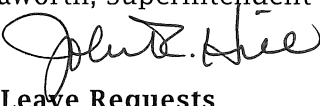
Send to Assistant Superintendent for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:  **Date:** 2/25/15

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: March 5, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill 
 RE: **Conference Leave Requests**
March 10, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>KENTUCKY ASSOCIATION FOR THE EDUCATION AND REHABILITATION OF THE BLIND AND VISUALLY IMPAIRED (KAER) - 2015 ANNUAL STATE CONFERENCE</p> <p>Ms. Fitch will be presenting <u><i>Box It: Activities to Go! Make It/Take It for Students with Multiple Disabilities</i></u> at the conference.</p> <p>Lexington, KY</p> <p>March 11 - 13, 2015 (3 day's absence)</p> <p style="text-align: center;">JULENE FITCH - SPECIAL EDUCATION (0-0)</p>	\$0.00	\$0.00
<p>KOKOMO CITY F.I.R.S.T. (FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY) ROBOTICS</p> <p>Mr. Kraus and ElksLogic's members will be participating in this regional competition.</p> <p>Kokomo, IN</p> <p>March 13 - 14, 2015 (1 day's absence)</p> <p style="text-align: center;">JOHN KRAUS - EACC (0-0)</p>	\$183.30	\$0.00
<p>BOILERMAKER REGIONAL F.I.R.S.T. (FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY) ROBOTICS</p> <p>Mr. Kraus and ElksLogic's members will be participating in this regional competition which challenges teams of young people and their mentors to solve a common problem in a 6-week timeframe using a standard "kit of parts" and a common set of rules. Each team builds a robot from the parts and competes with other teams around the world.</p> <p>West Lafayette, IN</p> <p>March 20 - 21, 2015 (1 days absence)</p> <p style="text-align: center;">JOHN KRAUS - EACC (0-0)</p>	\$206.40	\$0.00
<p>AMERICA'S BEAUTY SHOW</p> <p>This show will provide the most up-to-date information regarding current and upcoming trends in the cosmetology industry including hair design skills; product and tool innovations; and business and education information. The information learned will be used to help make cosmetology students more career ready.</p> <p>Chicago, IL</p> <p>March 21 - 23, 2015 (1 day's absence)</p> <p style="text-align: center;">TRACY PLANK-TEEGARDEN - EACC (1-2)</p> <p style="text-align: center;">AMY STUTZMAN - EACC (1-1)</p>	\$475.50	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) MOCK EXAM GRADING The workshop will provide an opportunity for teachers to deepen their understanding of the redesigned exam in order to better prepare students for the AP exam. Indianapolis, IN April 17, 2015 (1 day's absence) AMY SEMANCIK - MEMORIAL (2-1)	\$0.00	\$85.00
PATINS TECHNOLOGY EXPO This Expo is held each year to showcase the latest technology available in schools through the PATINS support system which provides therapists with the resources needed to make quality recommendations for students. Indianapolis, IN April 23, 2015 (1 day's absence) ANN HERSCHBERGER - SPECIAL EDUCATION (0-0) SUSAN MOORE - SPECIAL EDUATION (0-0)	\$195.50	\$0.00
LEADERSHIP DEVELOPMENT PROGRAM This is the final presentation for this program which provides a review and analysis of contemporary issues; problems; policies; and best practices and exemplary programs in career, technical, and transition instruction and services for special needs youth and adults. West Lafayette, IN May 8, 2015 (1 day's absence) BRANDON EAKINS - EACC (2-6)	\$268.31	\$0.00
TOTAL	\$1,329.01	\$85.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$1,869.82	\$510.00
2014 YEAR-TO-DATE OTHER FUNDS	\$169,312.37	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$20,423.77	\$935.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$218,194.26	\$20,390.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: March 10, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **Consent Agreement** – We recommend the approval of a consent agreement regarding unpaid time.
- b. **Maternity Leave** – We recommend the approval of a maternity leave for the following employee:

Daleanne Woods	Feeser/Grade 6
Begin: 4/21/15	End: 5/13/15

- c. **Parental Leave** – We recommend the approval of a parental leave for the following employees:

Jennifer Aires	Memorial/Math
Begin: 8/4/15	End: 6/1/16
Tracy Borger	Daly/Kindergarten
Begin: 8/4/15	End: 6/1/16
Jill Coffman	Hawthorne/Grade 3
Begin: 8/4/15	End: 6/1/16
Brandy Hill	Roosevelt/Intervention
Begin: 8/4/15	End: 6/1/16
Kyle Worden	Pierre Moran/Science
Begin: 8/4/15	End: 6/1/16

- d. **Change in Health Leave** – We recommend a change in a health leave for the following employee:

Jamie Hill	Memorial/Science
Begin: 10/16/14	End: 2/24/15

- e. **Resignation** – We report the resignation of the following employees:

Kellie Heuermann	North Side/Science
Resign: 8/19/93	Resign: 6/5/15

Jamie Hill
Began: 10/3/05

Memorial/Science
Resign: 2/25/15

Malia Jaynes
Began: 8/27/12

Beck/Speech Pathologist
Resign: 6/5/15

Jessica Webb
Began: 8/15/11

Bristol/Grade 1
Resign: 6/5/15

- f. **Retirement** – We report the retirement of the following employee at the end of the 2014-15 school year:

Joe Komins

Career Center/Math

30 Years of Service

Classified

- a. **New Employees** - We recommend regular employment for the following classified employees:

Brent Anderson
Began: 12/2/14

Transportation/Bus Driver Unassigned
PE: 2/23/15

Francesca Anderson
Began: 12/4/14

North Side/Paraprofessional
PE: 2/23/15

Maritza Banuelos
Began: 12/22/14

Memorial/Secretary
PE: 3/2/15

Rachel Furnivall
Began: 12/15/14

Central/Food Service
PE: 3/6/15

Robert Henning
Began: 12/15/14

EACC/WVPE Program Director
PE: 2/23/15

Donisha McBride
Began: 12/9/14

Transportation/Bus Helper
PE: 3/2/15

Lindsay Pence
Began: 12/1/14

Riverview/Paraprofessional
PE: 2/23/15

Melinda Riley
Began: 12/8/14

Roosevelt/Community Liaison
PE: 3/2/15

b. Resignation – We report the resignation of the following classified employees:

Carol Brown
Began: 10/15/14

Memorial/Food Service
Resign: 2/27/15

Ivy Copeland
Began: 1/18/05

Memorial/Food Service
Resign: 3/5/15

c. Retirement – We report the retirement of the following classified employees:

Jannie Allard
Began: 8/7/78

West Side/Head Custodian
Retire: 6/30/15
36 Years of Service

Zita Pontius
Began: 2/6/84

Transportation/Bus Driver
Retire: 5/29/15
31 Years of Service

d. Voluntary Leave – We recommend a voluntary unpaid leave for the following classified employee:

Oralia Arguijo
Begin: 3/9/15

Roosevelt/Food Service
End: 4/10/15